

# DOLAT CAPITAL MARKET PVT.LTD.

Proxy Voting Policy for Alternate Investment Fund

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### Proxy Voting Policy and Procedures for AIF schemes of Dolat Capital Market Pvt.Ltd

#### Background

Securities & Exchange Board of India (SEBI), vide circular ref. CIR/CFD/CMD1/ 168 /2019 dated December 24, 2019 Principle 5 stipulated that institution investors like AIF schemes should play an active role in ensuring better corporate governance of listed Companies. In this regard, SEBI has mandated that, investment manager shall disclose their policy and procedure, for exercising the voting rights in respect of shares held on behalf of the schemes on their website as well as in the annual reports of the schemes.

Pursuant to the aforesaid SEBI circular, Dolat Capital Market Pvt. Ltd. (henceforth referred to as "**DCMPL**"), the Investment Manager of AIF Schemes, has formulated the Proxy Voting Policy and Procedure ('the Policy') for its AIF schemes investing in Equity Shares.

#### **Voting Guidelines**

Proxy voting is the paramount, fiduciary duty of the DCMPL on behalf of the unit holders. The DCMPL recognizes that this duty requires it, to vote on behalf of the unit-holders in a timely manner and make voting decisions in advancing the economic interests of the unitholders and protecting their rights as beneficial owners of the companies in whose securities the DCMPL invests through the schemes that it manages.

DCMPL will generally vote with the issuer company's management on routine matters. With respect to non-routine matters such as proposed anti-takeover provisions or mergers, the financial impact will be analyzed, and the proxy will be voted on a case-by-case basis, in the best interest of the unit-holders.

While arriving at the decision to vote, views of the Fund Managers, Research Analysts and other executives and sources may be considered. The requirements from SEBI shall be complied with as may be applicable from time to time.



# A. Corporate Governance matters (including changes in the state of incorporation, merger and other corporate restructuring and anti-takeover provisions):

Mergers and acquisitions and corporate restructuring proposals will be subject to appropriate review on a case-by-case basis to determine whether they would be beneficial to shareholders' interest.

# B. Changes to capital structure, (including increases or decreases of capital and preferred stock issuances):

The proposals for approval to alter the capital structure of the company, such as an increase in authorized capital will generally be supported. However, each proposal shall be evaluated on a case-by-case basis, to determine whether the proposed changes are in the best interest of the shareholders.

## C. Stock option plans and other management compensation issues:

In general, compensation matters are normally determined by the Company's Board of Directors, rather than the shareholders. The DCMPL would generally support proposals for Employee Stock option plans and other management compensation plans, but would oppose excessive compensation, if it feels that approval of the plan would be against shareholder interest.

# D. Corporate Social Responsibilities:

The DCMPL would generally support proposals on social issues that have demonstrable economic benefit to the issuer and long-term economic value of the securities held in the scheme on case-by-case basis.

# E. Appointment and Removal of Directors:

The foundation of good corporate governance is in the selection of responsible and qualified, Independent Directors who are likely to diligently represent the interest of the shareholders and oversee management of the Company in the manner that will seek to maximize shareholder value over time. Hence, the DCMPL would generally support the Board's nominees in the election of Directors and generally support proposals that strengthen the



independence of Board of Directors. However, each such proposal shall be evaluated on a case-by-case basis. There may be circumstances where the DCMPL believes it is in the best interests of a Fund to vote differently than the manner contemplated by the Guidelines.

#### **Voting Procedures**

DCMPL may seek services from the available proxy advisor service. If the proxy advisor service is sought, then the following procedure would be followed:

• Scope of the above advisor is limited to assisting the DCMPL with research and recommendations pertaining to the proposed resolutions of the investee companies.

• Fund Management/Risk Team of the DCMPL will consider the recommendations of the above advisor as a supplementary information to decide on the various resolutions of the investee companies. Final decision to vote (for / against / abstain) will be taken by the DCMPL, through the Fund Management/Risk Team, in the best interest of the unitholders.

Decisions regarding proxy voting where Fund Management/Risk Team feel the need for further deliberation would have to be approved by the Proxy Voting Committee.

The Proxy Voting committee shall consist of senior members of DCMPL 's Management as approved by the Board.

The Proxy Voting Committee would consist of the following members: Head of Alternative Assets.

Any one member from Compliance team,

Any one member from Investment Team

Any One member from the operations & risk team



Quorum- Minimum 3 members.

For the purposes of quorum, the presence may either be in person or via teleconference or video conference. Members and personnel from various departments may be asked to participate when considered necessary.

## Frequency

As and when required.

The above committee composition, quorum, and chairpersons would be subject to approval and revision by the board of directors from time to time.

The following procedures would generally be followed at the time of voting:

1) All notices for which a decision needs to be made regarding voting would be sourced from the Custodian or other specialized agencies providing this service.

2) It would be determined whether the holdings are in the schemes of DCMPL.

3) The Fund Management Team may if it considers it necessary take note of the views of

any third party or any member of the Fund Management teams before taking any decision.

4) DCMPL will generally Abstain from voting for the following reasons:

i) The notices were received late from the investee Company or any service provider.

ii) The information available in the notices is not enough to take any decision to vote for

or against a resolution

iii) The holding is in Group Companies

iv) Corporate Governance standards, disclosure requirements, and voting mechanisms vary greatly among the markets outside India in which the schemes may invest. DCMPL will accordingly cast the vote in a manner believed to be consistent with the policy, while considering differing practices by market. In addition, there may be instances in which DCMPL may refrain from voting if, the cost of voting in foreign markets may be substantially higher.



v) It may also refrain from voting on the issues presented in the resolutions which the committee feels are unlikely to have a material impact on shareholder value and its unitholders.

The minutes of the proxy voting committee meeting (if any) would be placed before the stewardship committee. Minutes of the meeting of the stewardship committee would be placed before the Board of Directors of DCMPL if required.

### **Conflict of Interest**

DCMPL recognizes that there may be a potential conflict of interest when it votes on an entity with which AIF may have some relationship. However, DCMPL will ensure to vote in the interest of the unit holders. Disclosure of Proxy Voting and other matters associated with such disclosures In terms of SEBI circular CIR/CFD/CMD1/ 168 /2019 dated December 24, 2019 and DCMPL shall annually disclose in such format as may be prescribed by SEBI from time to time the actual exercise of the votes in the general meetings of the investee company in the following manner: a) The specific rationale supporting the voting decision (for, against or abstain) with respect to each vote shall be recorded and disclosed. b) A summary of votes cast across all investee companies and its break - up in terms of total number of votes cast in favour, against or abstained from. c) The disclosures shall be made (in spreadsheet format) on a quarterly basis on website. Further voting details shall also be disclosed in the annual reports of the schemes to investors. d) Format for disclosures will be as prescribed in the relevant SEBI Circulars from time to time. e) Board of DCMPL shall review and ensure that AIF has voted on important decisions that may affect the interest of investors and the rationale recorded for vote decision is prudent and adequate. The confirmation of the same, along with any adverse comments made by the auditors, shall be reported to SEBI in the yearly trustee reports.



## Responsibility towards Proxy Voting Policy:

Primary responsibility to implement the policy will be on investment team. Secondary responsibility will be on compliance and risk team. Head AIF will ensure the policy is implemented on regular basis.